

**CERTIFICATE OF PRESENTATION OF
AUDITED SCHOOL FUND ACCOUNTS TO THE GOVERNING
BODY AND PARENTS**

School ST. MARY'S CATHOLIC PRIMARY
 Financial Year Ended..... 31st MARCH 2018.....

This certificate confirms to the LA that the Private School Fund Accounts, for the above financial year, have been audited in accordance with section 24 of the LA's 'Financial Regulations for Schools with delegated Budgets' and the notes of guidance for the 'Administration, Accounting & Auditing of Private School Funds', and were presented to the Governing Body at the meeting held on 3rd Oct 2018.....

The audited accounts will be presented to parents by the following means:

<input checked="" type="checkbox"/>	Included in newsletter dated..... <u>5-10-18</u>
<input type="checkbox"/>	By other means (please detail)

Signed [Signature] Vice-Chair of Governing Body
 Date..... 3-10-18.....

On completion, please forward this certificate with a copy of the audited accounts to Audit Services, Civic Offices, PO Box 215, Telford TF3 4LF.

A copy of this signed certificate should be filed with a copy of the Audited Accounts within the school's financial records and retained in accordance with the period specified in Telford & Wrekin Council's Financial Regulations. Details of retention periods are set out in Paper 33 of the LA's guidance document 'Administrative Advice for Headteachers and Schools'.