



# **St Mary's Catholic Primary School**

## **Governors Remission Charges Policy**

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# ST MARY'S CATHOLIC PRIMARY SCHOOL

## Governors' Policy on the Remission of Charges

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EDUCATION (GOVERNORS' ALLOWANCES) (ENGLAND) REGULATIONS  
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This policy recognises that Governing Bodies with delegated budgets have the ability to pay allowances to individual governors (or associate members) necessarily incurred. This is to enable them to perform any duty as a governor. Payments for travel expenses shall not exceed the Inland Revenue Authorised Mileage Rate (as published). These rates which do not incur tax are charged annually and can be found on the HM Revenue and Customs Website.

**Web link:-**

[Inland Revenue - Mileage Rates](#)

Examples of eligible expenditure which may be considered:

- Childcare or babysitting expenses.
- Care arrangements for an elderly or dependent relative.
- Support for Governors with special needs (e.g. audio equipment).
- Support for Governors whose first language is not English (e.g. translations).
- Telephone charges, photocopying, stationary etc:
- Travel and subsistence (i.e. actual public transport costs or travel expenses at Inland revenue rates and reimbursement of meals purchased that would not otherwise have been bought).

Of particular note:

- Attendance allowances or loss of earning payments are not allowed.
- Payment of Governors allowances are subject to audit.
- Discrimination between categories of Governors is not allowed (e.g. only paying parent governors for child care).
- Care allowances claimed for persons who are a former partner or who normally live in the family home and who would normally expect to play some part in caring for a child or other relative it is recommended should be excluded from any scheme.

The cost of any eligible expenses will be a charge upon the school's delegated budget. There are no other funds available to meet these costs.

This policy will be reviewed annually.